

**Offices for Replacement of Hong Kong Identity Card**  
**Addresses and Business Hours**

<b>Registration of Persons Office</b>	<b>Address</b>	<b>Business Hours for Replacement Services #</b>
Hong Kong Office	8th Floor, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong	Monday to Friday: 9:00am – 4:30pm
Kowloon Office	3rd Floor, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Sham Shui Po, Kowloon	Saturday: 9:00am – 12:30pm
Tseung Kwan O Office	3rd Floor, Administration Tower (for registration service) and 1st Floor, Administration Tower (for collection service), Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O, New Territories	Monday to Friday: 8:45am – 4:30pm  Saturday: 9:00am – 11:30am
Fo Tan Office	Shops 405-407, 4th Floor, Jubilee Square, 2-18 Lok King Street, Fo Tan, New Territories	
Tuen Mun Office	3rd Floor, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun, New Territories	Monday to Friday: 9:00am – 12:45pm & 2:00pm – 4:30pm  Saturday: 9:00am – 12:30pm
Yuen Long Office	1st Floor, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, New Territories	

# Closed on Sundays and public holidays

**Offices for Replacement of**  
**Hong Kong Special Administrative Region Travel Documents**  
**Addresses and Business Hours**

Office	Address	Business Hours for Replacement Services #
Travel Documents and Nationality (Application) Section	2nd Floor, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O, New Territories	Monday to Friday: 8:45am – 4:30pm  Saturday: 9:00am – 11:30am
Hong Kong Island Travel Documents Issuing Office	2nd Floor, Harbour Building, 38 Pier Road, Central, Hong Kong	Monday to Friday: 9:00am – 4:30pm  Saturday: 9:00am – 12:30pm
East Kowloon Office	Level 2, Sceneway Plaza, Sceneway Garden, 8 Sceneway Road, Lam Tin, Kowloon	Monday to Friday: 9:00am – 12:45pm & 2:00pm – 4:30pm  Saturday: 9:00am – 12:30pm
West Kowloon Office	Ground Floor, 28 Kimberley Street, Tsim Sha Tsui, Kowloon	
Sha Tin Office	3rd Floor, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories	
Fo Tan Office	Shops 405-407, 4th Floor, Jubilee Square, 2-18 Lok King Street, Fo Tan, New Territories	
Tuen Mun Office	1st and 2nd Floors, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun, New Territories (The Travel Document Submission Kiosk is located on the 1st Floor, the Passport Collection Kiosk and counter services are available on the 2nd Floor)	
Yuen Long Office	1st Floor, Yuen Long Government Offices, 2 Kiu Lok Square, Yuen Long, New Territories	

# Closed on Sundays and public holidays

**Offices for Replacement of Birth Certificates**

**Addresses and Business Hours**

<b>Birth Registries</b>	<b>Address</b>	<b>Business Hours for Replacement Services <sup>#</sup></b>
The Births and Deaths General Register Office	3/F, Low Block, Queensway Government Offices, 66 Queensway, Hong Kong	Monday to Friday: 8:45am – 4:45pm  Saturday: 9:00am – 11:30am
Tseung Kwan O Births Registry	2/F, Administration Tower, Immigration Headquarters, 61 Po Yap Road, Tseung Kwan O, New Territories	Monday to Friday: 8:45am – 4:30pm  Saturday: 9:00am – 11:30am
Kowloon Births Registry	Lower Ground Floor, 28 Kimberley Street, Tsim Sha Tsui, Kowloon	Monday to Friday: 8:45am – 12:45pm & 2:00pm – 4:45pm  Saturday: 9:00am – 11:30am
Sha Tin District Births Registry	3/F, Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories	
Tuen Mun District Births Registry	G/F, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun, New Territories	

<sup>#</sup> Closed on Sundays and public holidays

**Offices for Replacement of Certified Copy of Marriage Certificate**  
**Addresses and Business Hours**

Office	Address	Business Hours for Replacement Services #
Marriage Registration and Records Office	3/F, Low Block, Queensway Government Offices, 66 Queensway, Hong Kong	Monday to Friday: 8:45am – 4:45pm  Saturday: 9:00am – 11:30am
Tseung Kwan O Marriage Registry	G/F & 2/F, Administration Tower, Immigration Headquarters, 61 Po Yip Road, Tseung Kwan O, New Territories	Monday to Friday: 8:45am – 4:30pm  Saturday: 9:00am – 11:30am
City Hall Marriage Registry	1/F, High Block, City Hall, Central, Hong Kong	Monday to Friday: 8:45am – 12:45pm & 2:00pm – 4:45pm  Saturday: 9:00am – 12:30pm
Cotton Tree Drive Marriage Registry	G/F, Rawlinson House, 19 Cotton Tree Drive, Central, Hong Kong	Monday to Friday: 8:45am – 12:45pm & 2:00pm – 4:45pm  Saturday: 9:00am – 11:30am
Tsim Sha Tsui Marriage Registry	Upper Basement & Level 3, Administration Building, Hong Kong Cultural Centre, 10 Salisbury Road, Tsim Sha Tsui, Kowloon	
Sha Tin Marriage Registry	G/F, Sha Tin Town Hall, 1 Yuen Wo Road, Sha Tin, New Territories	
Tuen Mun Marriage Registry	G/F, Tuen Mun Siu Lun Government Complex, 19 Siu Lun Street, Tuen Mun, New Territories	

# Closed on Sundays and public holidays